

Ohio Police Juvenile Officers Association

Constitution and By-Laws



Established
May 4, 2018
Blue Ash, Ohio

Revised August 4th, 2023

RESOLUTION TO ORGANIZE

Know all persons by these presents:

- WHEREAS: Increasing publicity is being given law violations by juveniles all over the world, and
- WHEREAS: The need for professional handling of these young offenders by law enforcement agencies is universal, and
- WHEREAS: There is now no state-wide organization of law enforcement officers whose aims and purposes are the improvement of techniques of handling and counseling with youth involved in law violations and the parents of such youth, and
- WHEREAS: A recent survey has indicated that there is a great interest in such an organization on the part of law enforcement officers in many parts of the state, and
- WHEREAS: Such a state-wide organization might well be the means of fostering study and exchange of ideas and methods used in dealing with youth offenders;
- WHEREAS: Such a state-wide organization is organized exclusively for charitable and educational purposes under Section 501(C)(3) of the Internal Revenue Code, or corresponding Section of any future federal tax code.

NOW, THEREFORE, BE IT RESOLVED:

That this meeting, called for the purpose of such action on the 5th day of May, 2018, in the City of Westlake: proceed with the business necessary to organize and establish an association to be known as OHIO POLICE JUVENILE OFFICERS ASSOCIATION.

PREAMBLE

We, the members of the Ohio Police Juvenile Officers Association bind ourselves together under Divine guidance to establish this constitution for the betterment of humanity through united action and the fostering of the best practices and procedures in the handling of juveniles and those committing offenses against them.

CONSTITUTION

ARTICLE I NAME

The name of this association shall be
"Ohio Police Juvenile Officers Association".

ARTICLE II OBJECTIVES

The purposes for which said association is formed are:

1. To encourage active participation in all matters that have to do with youth and youth's problems.
2. To uphold the principles of good government.
3. To assist in every honorable way, the furthering of the interests of its members; and to bring about understanding, not only to those who engage in law but with the various youth-serving agencies with whom we have contact.
4. To provide for the continuing education and training of Juvenile Officers, School Resource Officers and other youth-serving agencies throughout the State of Ohio in order to maintain the highest of professional standards.
5. To cooperate with all youth-serving organizations, both lay and governmental, which have a common interest in youth and public welfare.
6. To encourage the application of the highest ethical standards of our profession, and to endeavor, by the exchange of ideas, to increase our efficiency within our respective organizations.
7. To strive for ever increasing stature for all Law Enforcement Officers that they may stand as living examples to youth.
8. To endeavor to afford full protection to all law abiding citizens-to the end that the youth's best interests will be served.

**ARTICLE III
MEMBERSHIP**

There shall be four (4) types of memberships in this Association. They shall be designated and qualified as follows:

1. **ACTIVE MEMBERS**
Active membership in this Association shall be limited to persons who are bonafide law enforcement officers interested in the objectives and purposes of this Association.
2. **ASSOCIATE MEMBERS**
Associate memberships shall be open to persons who are interested in the field of handling youth and who subscribe to the objectives and purposes of this Association. Associate Members shall have all rights and privileges of Active Members, with the exception of modified rights to hold Office in the Association as described in Article III, Sections 1 and 4 of the By-Laws.
3. **HONORARY MEMBERS**
Honorary memberships shall be those granted only to persons who, in the opinion of said Board of Directors, shall have made outstanding contributions to the furtherance of juvenile justice among the youth of Ohio. Honorary Members shall have all rights and privileges of Active Members, with the exception of modified rights to hold Office or vote in the Association as described in Article III, Section 1 and 4 of the By-Laws.
4. **LIFE MEMBERS**
Life memberships shall be granted each Active Member at the expiration of his term of office as President of this Association, and to such other Active Member who, in the opinion of the Board of Directors, has rendered outstanding service toward the furtherance of the objectives and purposes of this Association. Life Members shall have all the rights and privileges of the Active Members.
5. Any questions concerning the classification of a member shall be submitted to the Board of Directors for a decision which shall be final. The Board of Directors shall reserve the right to terminate or refuse the membership of any individual for good cause.

**ARTICLE IV
OFFICERS**

1. The officers of this Association shall consist of President, a Vice President, a Secretary-Treasurer, and an Executive Secretary. The President, Vice President and Secretary-Treasurer shall be elected from the membership in a manner prescribed in Article III of the By-Laws. The Executive Secretary shall be appointed by the Board of Directors and shall hold office until resignation or termination by an act of the Board of Directors.
2. All officers shall hold office for the terms prescribed by the By-Laws or until their successors are elected. There shall be a Board of Directors which shall consist of 12 members; 5 of these members shall be the President, Vice-President, Secretary-Treasurer, Executive Secretary, and the immediate Past President. The remaining 7 shall be elected from the membership in a manner prescribed by the By-Laws and there shall be no more than 3 members of the 12 member Board of Directors from any one county.
Should a position or positions on the Board of Directors not be filled at the annual business meeting or left vacant due to resignation of a seated member, the county limit of 3 Board members shall be lifted to allow a maximum of 5 Board Members from one county. The position or positions will be filled by a majority vote of the attendees at the annual business meeting or filled by the Board of Directors during the period from the end of the current annual business meeting to the next annual business meeting.
3. All members of the Board of Directors shall hold office for the prescribed term or until their successors are elected.
4. The county of a member's employment shall be considered when determining eligibility to hold office in this Association. If the member being considered is a Life Member, it shall be that member's county of residence if not employed as a bonafide police officer.

**ARTICLE V
MEETINGS**

1. Special Meetings of this Association shall be held at such times and places as may be designated by the Board of Directors.
2. Meetings of the Board of Directors of the Association shall be held at regular intervals at such time and place as may be designated by the Board of Directors.
3. The Annual Meeting of this Association shall be held each year at the discretion of the Board of Directors. The Annual Meeting shall cover a maximum time of three (3) days, and shall be held at such place as may be decided by the membership. The time and date of such Annual Meeting shall be set by the Board of Directors.

**ARTICLE VI
REVENUE**

1. The revenue of this Association shall be derived from dues and conference registrations paid by the membership as well as gifts, fund raisers, devises, bequests and donations by interested persons and organizations as approved by the Board of Directors.
2. No part of the net earnings of the corporation shall inure to the benefit of, or be distributed to its members. Trustees, officers, or private persons, except that the corporation shall be authorized and empowered to pat reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described in section 50(c)(3). No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

**ARTICLE VII
DISSOLUTION**

1. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(C)(3) of the Internal Revenue code, or corresponding Section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

**ARTICLE VIII
FISCAL YEAR**

The Fiscal Year shall be as in the By-Laws.

**ARTICLE IX
ANNUAL DUES**

1. Annual dues shall be as provided in the By-Laws.

**ARTICLE X
AMENDMENTS**

1. The Constitution may be amended at any Annual Meeting of the Association by a two-thirds (2/3) majority vote to the members present, provided that the proposed amendment has been read to the membership and notice of intention to adopt such amendment had been given in writing at a regular session of the Annual Meeting held at least twenty-four (24) hours previous to the taking of the vote.

**ARTICLE XI
BY-LAWS AMENDMENT**

1. The By-Laws of the Association shall be adopted or amended by a two-thirds (2/3) majority at any regular meeting, provided that any proposed changes in the by-Laws shall be submitted to the membership in writing at the annual meeting and read to the membership at least twenty-four (24) hours previous to the taking of the vote.

BY-LAWS

ARTICLE I MEMBERSHIP

Membership in this association shall be as provided in Article III of the Constitution of this Association. All persons who have been Active and Associate Members in good standing in this Association shall have the privilege of retaining said Active or Associate membership after retirement or resignation from active duty, subject to the payment of the regular yearly dues for said membership.

ARTICLE II MEETINGS

Annual meetings of the Association shall be held as prescribed by the Constitution of this Association. The selection of the place in which the next regular Annual meeting will be held shall be placed on the agenda of the Annual meeting, and the selection shall be decided by a majority vote of the members present. It is stipulated the ANNUAL MEETING shall not be held within the county boundaries of any same county of Ohio on two (2) consecutive years. Should an emergency arise which precludes the use of a selected site for the next Annual meeting, the Board of Directors shall have the power to designate an alternate site.

ARTICLE III ELECTIONS

1. All officers and members of the Board of Directors, with the exception of the Executive Secretary, shall be elected by all Active, Associate, Honorary, and Life members present at an Annual Business Meeting. Two (2) Associate Director positions shall be elected by all Active, Associate, Honorary, and Life members at the Annual Business Meeting. A majority vote shall be necessary to elect.
2. The term of office of President, Vice-President, and the Secretary-Treasurer shall be for the period of one (1) year or until their successors are elected.
3. The officers of the Association shall consist of a President, a Vice-President, a Secretary-Treasurer, and an Executive Secretary. The President, Vice-President, and Secretary-Treasurer shall be elected from the membership. The Executive Secretary shall be appointed by the Board of Directors and shall hold office until resignation or termination by an act of the Board of Directors.
4. The term of office of the remaining eight (8) members of the Board of Directors shall be three (3) years or until their successors have been elected. It is stipulated that , at the 2018 Annual Meeting, two (2) members shall be elected for a term of three (3) years, two (2) members shall be elected for a term of two (2) years, and two (2) members shall be elected for a term of one (1) year. Thereafter, upon the expiration of the term of office of said members of the Board of Directors, the office shall be filled by the election of a member to serve for a term of three (3) years.

Six (6) members of the Board of Directors shall be elected from among Active and Life Members by a majority vote of all Active, Associate, Honorary, and Life Members in attendance at the Annual Business Meeting. Two (2) members of the Board of Directors shall be elected from among Associate or Honorary Members by a majority vote of all Active, Associate, Honorary, and Life Members in attendance at the Annual Business Meeting in August of 2023 and every three (3) years thereafter.

5. No person, having served two (2) full terms as President of the Association, shall be elected to succeed himself as President.

ARTICLE IV NOMINATING COMMITTEE

1. No later than midnight of the day immediately preceding the Annual Meeting, the President shall appoint a Nominating Committee to be composed of at least three (3) members in good standing in the Association. No more than one (1) member of said Nominating Committee shall be from the same county.
2. The Nominating Committee shall select at least one (1) candidate for each position to be filled at the Annual Meeting and place the names of those candidates in nominations to be made from the floor of the meeting and allow sufficient time for all members wishing to make nominations.

**ARTICLE V
DUTIES OF OFFICERS**

1. It shall be the duty of the President to preside at all meetings of the Association and the Board of Directors. The President shall appoint all necessary Committees.
2. It shall be the duty of Vice-President to perform the duties of the President in the absence of the President and such other duties as may be assigned by the President of the Board of Directors.
3. It shall be the duty of the Secretary-Treasurer to receive all monies of the Association and deposit it in a bank approved by the Board of Directors and shall keep an accurate account of all monies received and disbursed. The Secretary-Treasurer shall pay all disbursements by check with the approval of the President. The Secretary-Treasurer shall be bonded in the amount of \$10,000, cost of such bond to be paid by the Association. The Secretary-Treasurer shall prepare and present to each meeting of the Association and to the Board of Directors a report on the financial condition of the Association. It shall also be the duty of the Secretary-Treasurer to handle all outside correspondence in behalf of the Association.
4. It shall be the duty of the Executive Secretary to keep the minutes of all meetings of the Association and of the Board of Directors and to record them in such a form as to render them available at all such meetings and to assist the elected officers in any way necessary to bring about a smooth-running organization.
5. It shall be the duty of the Board of Directors to exercise general control of the affairs and interests of the Association between Annual Meetings of the membership. Vacancies in any office of the Association shall be filled by the Board of Directors who may meet to fill the vacancy or who may be polled in writing.

**ARTICLE VI
DUES**

The Annual Dues of this Association shall be ten (\$10.00) dollars for Active and Associate Members. No dues shall be required of Honorary or Life Members.

**ARTICLE VII
FISCAL YEAR**

The Fiscal year of the Association shall be a calendar year from January 1st to December 31st each year, and dues as schedules above shall be for that period.

**ARTICLE VIII
ORDER OF BUSINESS**

1. Call to order
2. Reading of Minutes
3. Reading of Communications
4. Financial Report
5. Reports of Committees
6. Unfinished Business
7. New Business and Election of Officers
8. Good of the Order
9. Site of Annual Meeting
10. Adjournment

**ARTICLE IX
AMENDMENTS**

These By-Laws may be amended as prescribed in the Constitution of the Association.

Confirmed by a vote of the membership of the OPJOA at the Annual Training Conference during the Annual Business Meeting on May 3, 2019, Westlake, Ohio.

Revised and confirmed by a vote of the membership of the OPJOA at the Annual Training Conference during the Annual Business Meeting on August 6th, 2021, Newark, Ohio.

Revised and confirmed by a vote of the membership of the OPJOA at the Annual Training Conference during the Annual Business Meeting on August 5th, 2022, Wooster, Ohio.

Revised and confirmed by a vote of the membership of the OPJOA at the Annual Training Conference during the Annual Business Meeting on August 4th, 2023, Findlay, Ohio.